



**KELOWNA RIDING CLUB**  
3745 Gordon Drive  
Kelowna, B.C.  
V1W 4M8  
[www.kelownaridingclub.net](http://www.kelownaridingclub.net)

February 26, 2007

**To all Kelowna Riding Club (KRC) approved coaches & coaches seeking approval at the KRC,**

Welcome to the Kelowna Riding Club! We would like to extend an invitation to you to become a regular instructor at the club grounds in 2007. For the last several years the usage of the grounds has become a little more diversified, allowing dog lovers, people who want to jump or do dressage, horsemanship and gymkhana. These different activities have brought more new members into the club which has been a refreshing addition. It is now easier than ever before to bring in your favorite instructor and use the club for a clinic or for regular lessons.

I, Danielle Hirkala, will serve as the liaison between the KRC and its approved coaches. Please be advised that this year the Kelowna Riding Club will be taking steps to enforce the use of the facility by coaches and students. All coaches must be a member in good standing with the Kelowna Riding Club or pay a drop in ring use fee of \$42.40 per day, \$15.90 for riders, as well as provide a copy of the required insurance coverage and a signed Release of Liability and Acknowledgment of Risk form. If you plan to teach at the KRC facilities in 2007 and haven't renewed your membership and/or insurance please do so. I will require a copy of the certificate of insurance from each of the coaches in order to maintain 'approved status'. Please mail a copy of your **current coaches insurance** to Danielle Hirkala at the address below. Please see the list of currently approved coaches and coaches pending approval. Coaches teaching at the Kelowna Riding Club grounds are also responsible for making sure that their students using the facilities are either members in good standing of the Kelowna Riding Club or have paid the drop in ring use fee of \$16.05 per day with a signed Release of Liability and Acknowledgment of Risk form. Membership forms and Release of Liability and Acknowledgment of Risk forms are located in the clubhouse. The signed Release of Liability and Acknowledgment of Risk forms along with your payment and a copy of your insurance coverage can be left in the mailbox at the clubhouse. Please note that any coach or rider using the facilities without being a member in good standing of the Kelowna Riding Club or having paid the appropriate drop in ring use fee will be suspended from using the facilities forthwith.

Accordingly, if you have not already done so, we require your membership forms and fees to the Kelowna Riding Club. As of January 1, 2007 fees are: senior - \$90.95, junior

- \$64.20, and family - \$181.90. You can download the membership form from the website (address above) or pick-up membership forms at the Kelowna Riding Club, Diamond H, Buckerfield's or many of the local barns. Please mail your **membership forms** with your payment to Christine Martin at 6320 Postill Lake Road, Kelowna, BC, VIP 1A2.

For those coaches new to the KRC and to remind our current coaches I have included some KRC coaching information with this letter. Currently, there is a large calendar in the clubhouse to schedule lessons. As not all coaches teach at the club on a daily basis, I am initiating a lesson calendar that will be posted on the website so if you have regular weekly lessons conducted at the club please send me the times and ring used.

We look forward to seeing you at the grounds and please feel free to contact myself if there are any questions or concerns!

Sincere thanks,

Danielle Hirkala  
Kelowna Riding Club  
Director & Coaches Liaison  
Email: [hirkala@telus.net](mailto:hirkala@telus.net)  
Ph: (250) 717-6117

## **KELOWNA RIDING CLUB COACHES INFORMATION**

### **Coaches Requirements:**

- All 'approved' coaches must be a member in good standing with the Kelowna Riding Club or pay a drop-in ring use fee of \$42.80 per day as well as provide a copy of the required insurance coverage and a signed Release of Liability and Acknowledgment of Risk form.
- Coaches teaching at the Kelowna Riding Club grounds are also responsible for making sure that their students using the facilities are either members in good standing of the Kelowna Riding Club or have paid the drop in ring use fee of \$16.05 per day with a signed Release of Liability and Acknowledgment of Risk form. Membership forms and Release of Liability and Acknowledgment of Risk forms are located in the clubhouse. The signed Release of Liability and Acknowledgment of Risk forms along with your payment and a copy of your insurance coverage can be left in the mailbox at the clubhouse.
- Please note that any coach or rider using the facilities without being a member in good standing of the Kelowna Riding Club or having paid the appropriate drop in ring use fee will be suspended from using the facilities forthwith.

### **Coaching schedule:**

- There are two regular lesson calendars to schedule lessons using the club facilities; one at the club and the website calendar
- There are three rings in which riding lessons can be conducted; the dressage ring, the hunter ring and the jumper ring
- In the majority of circumstances more than one lesson can be conducted in a ring at one time. If however, a large group is being taught or booking of the ring is required for safety reasons please schedule your lesson on the club calendar and/or the website calendar (send your lesson information – ring and time – to [hirkala@telus.net](mailto:hirkala@telus.net) to be posted on the website calendar)
- If booking of a ring is required please note that the club limits the ring time slot bookings to a 3 hour maximum.
- Please note that in some cases event bookings (clinics, shows, etc.) will limit the usage of the club for the specified dates. Please refer to the KRC website for a detailed list of booked events.

### **Equipment:**

- Coaches are welcome to alter hunter and jumper course set-ups for their lessons, but when finished please ensure that all jumps are in working order for the next group with jump cups safely attached or put away
- For maintenance purposes, please notify the coaches liaison of any equipment requiring repair or replacement at the club so that we are able to get it back into working order ASAP
- The club welcomes and encourages the education of our riders through our approved coaches so please feel free to notify the liaison of any equipment that is required or would facilitate instruction. The club will do its best to accommodate all requests within reason.

**Safety:**

- Currently, the KRC requires all riders (excluding Gymkhana events and show situations) wear an approved helmet when riding on the club grounds
- The club asks that 'standard' arena rules be followed while riding on the club grounds (i.e. pass left to left, mounting/dismounting to be conducted in the centre of the ring, no walking on the rail, etc.)

**Coach relations:**

- The KRC encourages communication between its members and the approved coaches so feel free to approach the coach liaison regarding any coaching questions or concerns

**List of Currently Approved Coaches (all requirements met – insurance and membership)**

Name	Discipline	Address	Phone	Email
Korianne Levy	Dressage		763-9742	<a href="mailto:kori@shaw.ca">kori@shaw.ca</a>

**List of Coaches Pending Approval (require either insurance and/or membership)**

Name	Discipline	Requirement	Address	Phone	Email
Gina T. Allan-Belasik	Dressage Hunter/Jumper	Insurance and membership		240-4840	<a href="mailto:equifitservices@shaw.ca">equifitservices@shaw.ca</a>
Julia Bostock	Hunter/Jumper	Insurance and membership		503-1892	<a href="mailto:fullthrottle-equestrian@hotmail.com">fullthrottle-equestrian@hotmail.com</a>
Michelle Curcio	Dressage	Insurance and membership			
Lindsey Kern	??	Insurance and membership			
Kathrin Maxwell	Dressage	Insurance		861-9146	<a href="mailto:maxwellequine@shaw.ca">maxwellequine@shaw.ca</a>
Breanne Mensing	??	Insurance and membership			
Leigh Payne O'Hara Stables	Hunter/Jumper	Insurance and membership		250 763-8995	<a href="http://www.oharaequicentre.com">www.oharaequicentre.com</a>
Lynda Ramsay	Eventing/ Dressage	Insurance		764-6101	<a href="mailto:lynda@ramsayequestrian.ca">lynda@ramsayequestrian.ca</a>
Carol Schellenberg	Dressage	Insurance and membership		491-2265	<a href="mailto:mybailey3@shaw.ca">mybailey3@shaw.ca</a>
Jane Smart	Dressage	Insurance		860-8330	<a href="mailto:janesmart@shaw.ca">janesmart@shaw.ca</a>
Shannon Thompson	Eventing/ Hunter Jumper/	Insurance and membership		863-6561	

	Dressage				
Bill Ulmer	Hunter/Jumper	Insurance and membership		764-7261	<u>Foxwood2002</u> <u>@shaw.ca</u>